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GOVERNOR

STATE OF MICHIGAN  
OFFICE OF FINANCIAL AND INSURANCE SERVICES  
DEPARTMENT OF LABOR & ECONOMIC GROWTH  
DAVID C. HOLLISTER, DIRECTOR

LINDA A. WATTERS  
COMMISSIONER

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February 4, 2005

TO: Motor Vehicle Sales Finance Act Licensee Addressed

RE: Documentary Preparation Fee Maximum - Adjustment

Pursuant to the Motor Vehicle Sales Finance Act, the documentary preparation fee maximum is adjusted to \$170.00 effective January 1, 2005.

Section 13(2)(a) of the Motor Vehicle Sales Finance Act (MCL 492.113(2)(a)) states, in part:

“The documentary preparation fee shall not exceed 5% of the cash price of the motor vehicle or \$160.00, whichever is less. Beginning on January 1, 2005, the administrator shall adjust the \$160.00 maximum for the documentary preparation fee described in the subdivision every 2 years to reflect the cumulative percentage change in the consumer price index for the 2 immediately preceding calendar years, as determined by the administrator. The administrator shall round the adjustment to the nearest \$10.00 increment to set the fee every 2 years....”

Accordingly, the Commissioner of the Office of Financial and Insurance Services has reviewed the documentary preparation fee for adjustment and has determined the maximum shall be adjusted to \$170.00 from \$160.00 effective January 1, 2005. Therefore, the documentary preparation fee shall not exceed 5% of the cash price of the motor vehicle or \$170.00, whichever is less.

Sincerely,

Kirt L. Gundry, Director  
Mortgage and Consumer Finance Section